

# KUNSTHAUS ZÜRICH

## Rules on Filming and Photographing in Kunsthaus Zürich / Film and Photo Permit

The following rules must be followed to help preserve the artworks and to prevent accidents involving them:

1. Fit all lights with suitable protective devices.
2. Always maintain a minimum distance of 2.5 meters between the lamp stand and the object on exhibit. This distance must never be less than the height of the stand including the lamp.
3. Do not expose the work to light beyond the time it takes to conduct a light measurement and take the picture/film. Switch off lamps during breaks in filming, set up phases and movements.
4. When filming/photographing works on paper, you must use indirect, diffused light and highly sensitive film.
5. NEVER touch the artworks. If you want to change their position, notify the guard accompanying your team. Only individuals specified by the conservation studio are allowed to move the artworks.
6. Give any items you have brought along to the guard for safekeeping.
7. General museum rules apply (no cell phones in the exhibition areas, etc.)

Kunsthaus staff monitors compliance with these safety and security rules.

The undersigned confirms that he/she has taken note of this set of rules:

Director of company/photo team: First Name, Last Name: \_\_\_\_\_

Institution: \_\_\_\_\_ Team members (number): \_\_\_\_\_

Venue for photographing/filming (collection area, exhibition hall, etc.): \_\_\_\_\_

Purpose of photographing/filming: \_\_\_\_\_ Special comments: \_\_\_\_\_

Date for photographing/filming: \_\_\_\_\_ Time (from/to): \_\_\_\_\_ o'clock

Place/Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Permit granted for the above time and purpose

(please bring an ID to show the guard staff and for the access check)

First Name, Last Name: \_\_\_\_\_ Department: \_\_\_\_\_

Place/Date: \_\_\_\_\_ Signature: \_\_\_\_\_