

KUNSTHAUS ZÜRICH

PERMIT APPLICATION AND RULES ON FILMING AND PHOTOGRAPHY AT THE KUNSTHAUS ZÜRICH

Institution, (invoice) address: _____

Head of film/photo crew: _____ Tel. _____

E-mail _____ Crew members (number): _____

Location of filming/photography (collection, exhibition, etc.): _____

Purpose: ☐ commercial* ☐ private ☐ non-profit ☐ journalism ☐ Kunsthaus PR

* If commercial, please provide details of intended use: _____

Special comments/agreements: _____

For conservation and safety reasons, the following rules must be followed:

1. Fit all lights with suitable protective devices.
2. Always maintain a minimum distance of 2.5 metres between the light stand and the object on exhibit.
The distance must never be less than the height of the stand including the light.
3. Do not use lights beyond the time needed to conduct a light measurement and take the photograph/film.
Switch off lights during breaks in filming, and when setting up or moving equipment.
4. When filming/photographing works on paper, use indirect, diffused light and highly sensitive lenses. Flash and heat-emitting light sources may not be used.
5. Drones may not be used.
6. Do not under any circumstances touch the artworks or move them on their bases. People and props must remain at a minimum distance of 1 metre. The distance must not be less than the height of the object.
7. Exhibits and their displays may not be altered, replaced or added too either physically or by means of digital manipulation in post-production.
8. Leave any items used to transport equipment with the attendant for safekeeping.
9. The general house rules apply (eating/drinking only in the entrance hall or garden, etc.).

Kunsthaus staff will monitor compliance with these rules. The undersigned confirms that he/she has taken note of all sections of this four-page document and accepts them as part of the agreement:

Date of filming: _____ **Time (from-to):** _____

Place/date: _____ Signature: _____

Please submit this application to the person indicated at the end of this document.

KUNSTHAUS ZÜRICH

[To be completed by the Kunsthhaus]

Permit granted for the above time and purpose

(please bring this permit with you as confirmation for museum attendants and to present on admission)

First name, last name: _____ Department: _____

Place/date: _____ Signature: _____

SUPPLEMENT TO APPLICATION FOR A FILMING/PHOTOGRAPHY PERMIT

1. Deadline for applications

Applications must be received by the Kunsthaus at least 10 working days before the desired date of filming/photography.

2. Extent of permission and rights of use

Filming/photography is permitted only for the stated purpose; any other use will require a separate agreement. A full buy-out is not possible. In the case of commercial filming, the Kunsthaus must be permitted to view a rough cut including the scenes in the Kunsthaus and must be named in the credits.

The applicant will, of his/her own accord, provide the Kunsthaus Zürich with evidence of the publication of the films/photographs.

3. Copyright / personality rights / right to own image

No images of works that are subject to copyright may be published without the permission of the rights holder(s). Copyrights are not held by the Kunsthaus Zürich. It is the responsibility of the applicant to identify the holder(s) of such rights and to pay such fees as may be required.

Information about works where photography or filming is prohibited or restricted for copyright or other reasons can be obtained from the person responsible at the Kunsthaus Zürich.

The rights of third parties in respect of their own image must be respected: employees of the Kunsthaus Zürich and museum visitors may not be filmed or photographed without their consent. It is the responsibility of the applicant to obtain such permits as may be necessary.

4. Liability

The applicant will be liable to the Kunsthaus Zürich for any loss or damage arising in connection with or as a result of filming/photography. The Kunsthaus Zürich assumes no liability for the success of the filming/photography or potential hindrances to filming/photography arising out of normal operations or events.

5. General conditions

Filming/photography must not disrupt Kunsthaus operations or the normal visitor experience audibly, visibly or by the extensive use of public or operational areas out front or behind the scenes.

6. Exclusivity provisions

If exclusive use is made of a room, the prices and conditions for rentals and events will apply.

7. Cancellation conditions

If the event for which permission has been granted does not take place, compensation must be paid to the Kunsthaus:

In the case of cancellation up to one month before the event: 50% of the agreed price.

In the case of cancellation during the final week before the event: 100% of the agreed price.

KUNSTHAUS ZÜRICH

FEES FOR FILMING AND PHOTOGRAPHY AT THE KUNSTHAUS ZÜRICH

USE / LOCATION RENTAL

PRICE CHF

For commercial purposes with public distribution

Room rental and use, depending on purpose and distribution	From 1,000.00
Organization and presence of a museum attendant, first hour	100.00
Each additional hour	70.00

For larger productions with 6 people or more

Additional museum attendant, per hour	70.00
Technical assistance as required, per hour	90.00

Non-profit, private without public distribution

Use of premises for projects for educational, artistic, charitable or private purposes, not involving advertising	300.00
Organization and presence of a museum attendant, first hour	100.00
Each additional hour	70.00

Journalism / Kunsthaus PR

Media reporting on current offerings and events at the Kunsthaus	no charge
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Special projects and additional services (ancillary rooms, etc.) will be negotiated separately, price by agreement.

CONTACTS

Commercial, private and non-profit productions

Christina Buergin
Rentals and Events
christina.buergin@kunsthaus.ch, tel. +41 (0)44 253 84 91

Journalistic reporting and Kunsthaus PR

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